

**St. Ansgar Community School District**  
**Laptop Loan Agreement**

Student/Borrower: \_\_\_\_\_ Grade \_\_\_\_\_  
Last First

One laptop, charger, and bag ("Equipment") are being lent to the above student by the St. Ansgar Community School District as part of its computer loan program and is in good working order. It is the responsibility of the student and his/her parent/guardian ("Borrower") to care for the equipment and ensure that it is retained in a safe environment.

This Equipment is, and at all times remains, the property of the St. Ansgar Community School District, and is lent to the student for educational purposes only for the academic school year. The Borrower may not damage, deface or destroy this Equipment in any way. Inappropriate use of the Equipment, which includes any use of the Equipment in violation of the agreement or applicable District policies/rules or local, state or Federal laws or regulations, may result in disciplinary or other appropriate action against the Borrower, including but not limited to losing the privilege to use the Equipment. The Equipment is subject to search and seizure in accordance with the applicable law regarding District policy. The equipment will be returned to the District when requested by the district, or sooner, if the student withdraws from the District prior to the end of the school year.

Iowa law provides that the district may assess a fine for damage or loss to school property. The Borrower acknowledges and agrees that the use of the District Equipment is a privilege and that by Borrower's agreement to the terms hereof, the Borrower acknowledges Borrower's responsibility to protect and safeguard the District Equipment and to return the same in good condition and repair upon request by the District. The Borrower will be held responsible for a \$250 deductible for the repair of the Equipment in connection with any damage or loss arising during the Borrower's use and/or possession of the Equipment. Should insurance not cover the repair, the Borrower will be held responsible for the full cost of the repair/replacement of the Equipment.

I agree to follow the St. Ansgar Community School District Responsibilities and Rules and policies at all times while using the school issued laptop.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature Date

I have read and agree to abide by the St. Ansgar Community School District policy for use of the Internet and with the school issued laptop.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature Date

If you wish to have the laptop NOT GO HOME with your student, check the box and sign below:

I DO NOT WISH TO ALLOW THE LAPTOP TO COME HOME WITH MY STUDENT

\_\_\_\_\_  
Parent Signature